

Jefferson County Youth Advisory Board Meeting
November 1, 2023 4pm-5pm
Cornell Cooperative Extension Association of Jefferson County

MINUTES

PRESENT: Brooke Roes, Stephanie Graf, Karen Marcum, Mary Jane Mathewson, Scott Weller, Robert Cantwell, Sharon Chaple, Monica Makuch, Tara Altieri, Robbin Banks, Ambrose Souza, Joe Wargo and Jane Gendron.

EXCUSED: Kirsten Widrick, Anita Seefried-Brown, Katie Ramus, Allyson Wargo, Dan Deegan and Nova Schenk.

Meeting called to order by Brooke Roes at 4pm.

Meeting minutes from August 1, 2023 reviewed, no additions or changes made, motion to accept made by Robert Cantwell, second Scott Weller. Motion carried with no objections.

DIRECTOR'S REPORT: Karen Marcum communicated most claims are in for the claim cycle. Lyme CS needs to submit claims for the theater program. Hearts for Youth have submitted their claim however, we are waiting for their signed contract.

COMMITTEE REPORTS

Proposal Screening Committee: Chair Scott Weller communicated the committee met on November 1, 2023. YSEF Funding (infrastructure) there is \$10,344 to allocate. Motion from committee to award \$10,344. to Augustinian Academy to update and enhance infrastructure. Motion carried with no objections.

Youth Team Sports only 1 application received. There is \$68,206 available. TI Hockey is the only application at this time. Motion to award \$35,000 to TI and to extend the application deadline for an additional 30 days. Motion carried with one abstention (Brooke Roes).

Committee also discussed additional ways to promote the funding opportunities. Suggestions included using social media, morning news shows. Brooke Roes will have the Children's Home create a social media account specifically for funding opportunities.

Executive Committee: Brooke Roes, Chair, communicated there was no report.

Program Monitoring Committee: Dan Deegan was excused; no report was communicated.

Recognition Committee: Jane Gendron, Chair, communicated there was no report.

Board Development Committee: Joe Wargo, Chair, communicated the committee completed a new member orientation in August. The committee has developed 2 new applications to be completed by individuals interested in serving on the board. An Adult and Youth Application were distributed for review by members present. Suggestions were made by board members to add a definition/purpose of the Youth Bureau Advisory Board, list committees, and all expectations including meeting attendance and joining a committee. Revisions to the applications will be completed and sent to board members.

Stephanie Graf and Tara Altieri will review the current roster to ensure all information is current. The updated roster will be sent to current members. Additional discussion included how to attract individuals to join the board.

Youth and Community Development Committee: Nova Schenk was excused; no report was communicated.

Other: N/A

Next Meeting: January 3, 2024, location: West Room at CCE. It was asked if the current day of the week and time still worked for everyone. No one at the meeting said it did not.

Adjourn: Motion to adjourn at 5pm by MJ Mathewson, second by R. Cantwell. Motion carried.

Respectfully submitted, Jane Gendron